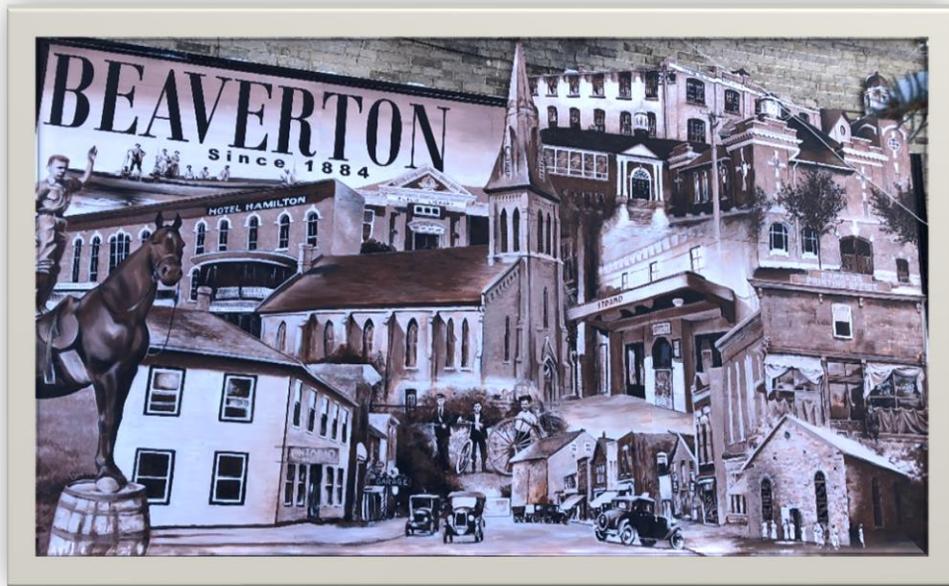


Beaverton Special Events

Promote... Inspire... Enable



Annual General Meeting, February 16, 2021



**Annual General Meeting Agenda
Tuesday, February 16, 2021**

Zoom Meeting <https://zoom.us/j/4166292929>

Meeting ID: 416 629 2929

1. **Welcome & Call to Order - Terry Hall, President**
2. **Declaration of Pecuniary Interest**
3. **Approval of Previous AGM Minutes - Paula Warder, Secretary**
4. **Financial Reports – John Ducker, Treasurer**
5. **Financial Reviewer’s Report**
6. **Appointment of Reviewer for 2021**
7. **Harold Lodwick Citizenship Committee Report**
8. **President’s Report**
9. **Election of 2021 Board of Directors**
10. **New Business**
11. **Confirmation of date of next AGM February 15, 2022**
12. **Adjournment**



Annual General Minutes of Beaverton

Special Events

February 18, 2020

Fisher's Independent Grocers

Present:

Carolyn Liddle, John Ducker, Gerry Lodwick, Dave Forbes, Mike Jubb, Suzanne Hall, Les Munshaw, John Grant, Christine Dukelow, Adeline Khoo-Pettit, Katie Dukelow, Terry Hall. Paula Warder, Mark Burton

Call To Order: President Terry Hall, called the meeting to order at 7pm. He welcomed everyone and thanked them for attending.

Declaration of Pecuniary Interests: None declared.

Minutes of the Previous AGM Feb. 19, 2019.

Motion: to approve as circulated. (John Ducker, Les Munshaw) Carried.

Financial Reports:

Motion: To approve the financial statements as circulated. (John Ducker, Les Munshaw) Carried.

Motion: to receive the written report of our financial reviewer, Jim Lye. (John Grant, John Ducker) Carried.

Motion: To appoint Jim Lye to review our financial records for 2020. (Dave Forbes, John Ducker). Carried.

Committee Reports:

Motion: To receive the reports as circulated and read by the chairs of the following committees.

Brock's Big Bite- (Mike Jubb, Les Munshaw) Carried.

Harold Lodwick Citizenship Committee: - (Gerry Lodwick, John Ducker). Carried.

SKYWoman:- (Christine Dukelow, Mike Jubb) Carried. Mention was made of recent cement & limestone donations and the need to expand our committee once Brock Council approves the site.

The President's Report was read by Terry Hall. He thanked various individuals and organizations for supporting the efforts of Beaverton Special Events in 2019 and asked for their continued support in 2020. (Terry Hall, Les Munshaw) Carried.

Election of officers for 2020: The meeting was then turned over to John Grant who conducted the election. The following were duly elected as directors: Terry Hall, John Ducker, Les Munshaw, Katie Dukelow, Caroline Liddle, Christine Dukelow, David Forbes and Paula Warder. One position is vacant.

Motion to Adjourn: Les Munshaw



Beaverton Special Events Treasurer's Report

Annual Financial Statements are attached.

Once again Jim Lye reviewed our books. His report follows. We would like to thank Jim for doing this on a volunteer basis.

Our sole source of income to support our projects and initiatives comes from various special events along with private and corporate donations. We are, as a group grateful for this support.

In addition to the funds reserved for the Harold Lodwick Citizenship Award, Beaverton Special Events has a reserve fund to support Brock's Big Bite or an alternative festival/event in 2021. A reserve to cover 2022 insurance expenses is also maintained.

Unfortunately, this year, because of COVID-19 restrictions, all 2020 fundraising events were cancelled. In the case of the Harold Lodwick Citizenship Award, held virtually.

Respectfully Submitted,

John Ducker

Treasurer

Beaverton Special Events



11:06 AM
2021-01-17
Accrual Basis

BEAVERTON SPECIAL EVENTS
Balance Sheet
As of 31 December 2020

	31 Dec 20
ASSETS	
Current Assets	
Chequing/Savings	
1100 · GENERAL ACCOUNT	
1110 · Bank TD	
Brock's Big Bite Funds	8,096.30
Harold Lodwick Funds	6,969.06
Insurance Reserve	2,023.92
Mural Repair	2,200.00
Skywoman Reserve	32,264.67
1110 · Bank TD - Other	2,027.40
Total 1110 · Bank TD	53,581.35
1112 · BSE Lottery	129.23
Total 1100 · GENERAL ACCOUNT	53,710.58
Total Chequing/Savings	53,710.58
Other Current Assets	
1151 · GST Receivable (5%)	22.50
1152 · PST Receivable(8%)	59.04
1250 · Harold Lodwick GIC's	
1263 · GIC 8044915/22	4,000.00
1264 · GIC 8044915/23	6,000.00
1265 · GIC 8044915/24	4,000.00
1266 · GIC 8044915/25	4,400.00
1267 · GIC 8044915/26	32,000.00
1268 · GIC 8044915/27	4,456.90
1269 · GIC 8044915/28	2,360.00
1270 · GIC 8044915/29	2,340.00
Total 1250 · Harold Lodwick GIC's	59,556.90
Total Other Current Assets	59,638.44
Total Current Assets	113,349.02
TOTAL ASSETS	113,349.02
LIABILITIES & EQUITY	
Equity	
3100 · RETAINED EARNINGS	116,070.10
Net Income	-2,721.08
Total Equity	113,349.02
TOTAL LIABILITIES & EQUITY	113,349.02



11:14 AM
01-17-21
Accrual Basis

BSE Only
Profit & Loss
January through December 2020

	<u>Jan - Dec 20</u>
Income	
4200 · MISCELLANEOUS INCOME	
4207 · Bank Balance Rebate	59.40
Total 4200 · MISCELLANEOUS INCOME	<u>59.40</u>
Total Income	<u>59.40</u>
Gross Profit	59.40
Expense	
5000 · GENERAL EXPENSES	
5010 · Bank Service Charges	59.40
5025 · General & Office	159.67
5030 · Insurance	2,320.92
5035 · Web Hosting	83.11
5045 · Bookkeeping Expense	1,247.28
Total 5000 · GENERAL EXPENSES	<u>3,870.38</u>
5315 · Lottery Expense	
5316 · Lottery Bank Charges	23.40
Total 5315 · Lottery Expense	<u>23.40</u>
Total Expense	<u>3,893.78</u>
Net Income	<u><u>-3,834.38</u></u>



From: Jim Lye <jimlye4@gmail.com>
Date: Fri, Feb 12, 2021 at 8:51 AM
Subject: BSE Third Party Review Letter 2020
To: Paula Warder <paulawarder@gmail.com>

February 9th, 2021

Beaverton Special Events
Attn: Paula Warder
510 Main St E
Beaverton On L0K 1A0

Review of 2020 Records and Year End Financials

At the request of Paula Warder of Beaverton Special Events I conducted an independent third-party review of the committee's revenue and expense procedures and the 2020 records, Bank Statements and Year End Financial Statements.

I reviewed the deposit records, cheque requisitions, copies of cheques and bookkeeping records including Bank Statements, General Journal, Profit and Loss Statement and Balance Sheet as provided to me by the Bookkeeper. The Bank Statement was reconciled with the cash balance in the Balance sheet. My review also included a discussion with Paula Warder and the Bookkeeper Debbie Tanner with inquiries to learn about and confirm financial procedures to ensure the organization has appropriate checks and balances.

This review is not intended to discover all errors or fraudulent reporting or illegal acts and is not an audit. The review is intended to satisfy the requirements for a non-profit organization to have a third party review the integrity of its financial processes and records.

In my review I did not find any unsatisfactory information, material errors or any evidence of anything misstated.

Sincerely

Jim Lye

Jim Lye
25600 Maple Beach Rd
Beaverton On L0K 1A0



February 2021

President's Report

As everyone knows, 2020 was an unprecedented year world wide. Beaverton Special Events cancelled all of our major events to comply with government shutdowns and health concerns.

However, we were able to host the Annual General Meeting at Fisher's Independent last February before the shutdown and to virtually complete our selection of the Harold Citizenship Award in July. The Fun Run was cancelled in October but several individuals sent in their usual generous donations. Mangan Funeral Home continued to collect and forward all memorial donations to the fund as it has done for several years.

Christine & Katie Dukelow have worked their magic over several weeks to amalgamate our three websites into one. All information about Beaverton Special Events, Brock's Big Bite, Harold Lodwick Citizenship Award and Skywoman will be located on the new Beaverton Special Events website which will be launched shortly.

Our faithful bookkeeper, Debbie Tanner has diligently maintained our financial records and community volunteer, Jim Lye has reviewed the records with his usual care.

To my fellow directors, I appreciate how well we all work together to achieve our goals and I look forward to making a difference in 2021 as well as we can, under current conditions. Please stay well and safe and we will all get through this together.

Sincerely,

Terry Hall



Nomination Report:

For the Board of Directors for Beaverton Special Events 2021

The following are nominated for election to the 2021 Beaverton Special Events Board of Directors.

Terry Hall
John Ducker
Christine Dukelow
Katie Dukelow
Dave Forbes
Caroline Liddle
Les Munshaw
Paula Warder

There is 1 vacant position which may be filled by nomination from the floor.